Quarterly Commission Meeting
Tuesday, November 7, 2017
1pm — 5 pm
Locations
Illinois Department of Natural Resources
422 S 5th St, 4th Floor
Springfield, IL

Illinois Department of Natural Resources
122 S. Michigan Ave, 7th Floor Room 711
Chicago, IL

Call-in Option
Dial: 888-494-4032; Access Code: 4037150212#

Commissioners and Staff in Attendance
Springfield – Turnbull, Jeff; Nelson, Katherine; Hosteny, John; Angelis, Jane, Benanti, Jennifer
Chicago – Drumgoole, Rosie for Myers, Jenne; Chavkin, Nisan; Marton, Debra; Furlett, Natalie; Silberman, Stephen
By-Phone – Davis, Laura; Sims, Cynthia; Brown, Julian; Dee, Merri; Tubekis, Barbara; Witzel, Jennifer
Staff – McFarland, Scott; Hanneken, Michelle; Esper, Mike; Morrissey, Spenser

Meeting Minutes

Call to Order

Turnbull calls meeting to order at 1:08 PM
Quorum met

Roll Call

Angelis motions to ask for introductions of those attending
Hosteny Seconds motion

Approval of the June 1, 2017 Meeting Minutes
Turnbull – Motion to accept April and June minutes
Brown seconds
Motion carried by voice vote

Amendment to agenda

Presentation by Tom Branen on States for Service. Presentation is on Basecamp.

Q&A for Presentation

Questions from Hosteny and Angelis about States for Service.
McFarland suggests committee members consider coalition of ASK.

Jeff Turnbull moves meeting forward. Decisions regarding S4S not made at this meeting.

**Amendment to Agenda**

**New business now**

Tubekis covers generals of by-laws

Nisan highlights by-law changes

Nisan opens up by-laws for discussion

Turnbull asks if anyone has questions

Nisan motions to vote on new change to by-laws
Silberman seconds motion

Motion carried by voice vote

**Original Agenda**

**Executive Director Report – McFarland**

**a. Staffing**
McFarland welcomes new staff. Morrissey, Spenser; Street, Joshua; Steenerson, Kylie; Stevens, Jamie. New grant manager, start Nov. 16th.

**b. Budget**
McFarland discusses draft submission of Commission Support Grant.

Questions and discussion

Clarification on grant for staff members by McFarland and Morrissey

**c. Commission Appointments**
New members for commission.

**d. Policy Update / States for Service**
Discussed earlier in meeting as an amendment to agenda

Commission Chair Report – Turnbull

No formal report from Turnbull

Turnbull discusses presentation by Tom Brenan given earlier in meeting

CNCS Report - Hosteny

Three Items for report: CR budget, appointments, opioid epidemic

Committee Reports

a. Executive Committee – Turnbull
   Turnbull discusses email for members interested in committee for by-laws

   Question and Discussion

   Discussion on reports being in writing

b. Finance Committee – Marton
   Discussion on donations and fundraising for Serve Illinois Foundation

   Hosteny turns discussion back to Executive Committee.

   Questions by: Chavkin on appointees and Chairmen’s power

c. Public Relations – Errera
   Not in attendance to give report

d. Recognition Events – Tubekis
   Tubekis discusses Hometown Awards. Addresses Michelle Hanneken on event.

   Nothing new with other recognition events

e. State Service Plan/Strategic Planning – Turnbull
   Nothing new for this item

f. Governance – Tubekis

Improving Illinois communities by enhancing volunteerism and instilling an ethic of service throughout the State.
By-laws discussed previously

Tubekis discusses nomination forms and awards. Suggests briefing.

g. **AmeriCorps Selection**
   No report for meeting

**Staff Reports**

a. **AmeriCorps**
   i. **2017-18 Monitoring**
      McFarland discusses monitoring visits.
   ii. **2018-19 Notice of Funding Opportunity**
      McFarland discusses: bidders conferences for AmeriCorps, expects more competition
      Competitive and Formula grants addressed by McFarland
      McFarland discusses regional conference. Working with ASK for venue. Event is March 19th-23rd

b. **Volunteerism**
   i. **Volunteerism Conferences**
      Michelle Hanneken discusses: Southern Illinois Volunteerism Conference conference geared toward volunteer managers.
      Central Illinois Volunteerism Conference, Learning and Innovation.
      Illinois Conference on Volunteer Administration
      Discussion by committee on: RSVP and Quad City programs
      Hanneken discusses ALIVE network and Peoria conference.
   
   ii. **Volunteer of the Week/Nonprofit Spotlight**
      McFarland discusses volunteer of the week
   
   iii. **Veterans Day of Service**
      McFarland discusses webpage – Serving Those Who Served.
   
   iv. **Governor’s Hometown Awards**
      Hanneken discusses what will happen at Hometown Awards and feedback for event
c. Communications
   i. Website/Social Media
      McFarland discusses social media support for AmeriCorps

Additions to Agenda

Travel vouchers – Morrissey (Staff)
Morrissey explains process for travel vouchers is different now

Discussion and questions on how to do new voucher system

Questions from Tubekis on Hometown Awards

Old Business
No old business to address

New Business
New business already addressed in beginning of meeting
   a. By-Law Amendments
      Nisan discusses by-laws

Adjournment
Turnbull adjourns meeting at 3:05 PM