



Quarterly Commission Meeting

September 27, 2019

10:30 am – 1:30 pm

Locations

Starved Rock Lodge & Conference Center

2688 E 873rd Road

Oglesby, IL 61348

Minutes

Commissioners Present: Marton, Debra – Chair; Mathis, Tiffany – Vice Chair; Angelis, Jane; Clarke, Scott; Davis, Laura; Dixon, Jim; Furllett, Natalie; Geenen, David; Hosteny, John; Leonis, Catherine; Long, Shelley; North, Jennifer; Schuman, Anne; Turnbull, Jeff

Staff Present: McFarland, Scott; Hanneken, Michelle; Turley, Melissa; Esper, Mike; Haynes, Betty; McFarland, Deanna

Guests Present: Esgate, Kaira – CEO of America’s Service Commissions

1. Call to Order
 - a. Marton called the meeting to order at 10:31
2. Roll Call
 - a. Taken by Haynes
3. Approval of the June 7, 2019 Meeting Minutes
 - a. Geenen motioned to approve, Leonis seconded
 - i. Approved via voice vote
4. Executive Director Report
 - i. McFarland reported on the AmeriCorps Symposium in Washington, DC
 1. McFarland and Mathis visited Congress to speak about National Service and CNCS Transformation
 2. McFarland also met with AmeriCorps Director Chester Spellman and confirmed Spellman would be attending National Service Recognition Day in October
 - b. Federal Update
 - i. Budget
 1. McFarland gave an update on the federal budget. A continuing resolution is expected. Both the House and Senate have called for increases
 - ii. Transformation
 1. McFarland highlighted the six main goals of CNCS’ Transformation and Sustainability Plan
 - a. There was a discussion concerning the impact of the plan on Illinois programming. McFarland is working with Congress to put language in the appropriations bills that would call on CNCS to involve Commissions more.
 - c. AmeriCorps Report
 - i. Monitoring
 1. McFarland presented an updated calendar of monitoring visits

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2. Davis asked Commissioners to try to attend these visits as much as possible
 - ii. 2019-2020 Program Year
 1. The grant year began in July
 2. The annual Program Director Training was held in July
 3. Marton led a discussion on supporting AmeriCorps recruitment efforts
 - a. A statewide PSA that is Illinois focused was discussed. Clarke recommended that the Commission involve the Illinois Broadcasters Association.
 - b. Clarke asked how risk is assessed. McFarland outlined the risk assessment policy which includes monitoring findings, new staff, and new programming. All new programs are automatically viewed as “at-risk”
 - iii. Illinois Disaster Corps
 1. Hanneken provided the report. Next training schedule for November
 - iv. AmeriCorps Opening Day – October 10 – Springfield
 1. Haynes provided the report including the agenda of the event
 - d. Volunteerism Report
 - i. Regional Conferences
 1. Hanneken referred to the information provided at the retreat the previous day
 - ii. Governor’s Hometown Awards – November 14 – Springfield
 1. Hanneken provided the report. The event will be at the Governor’s Mansion
 - e. Communications Report
 - i. Haynes presented the Commission’s marketing plan and outline of expenses
5. CNCS Report
- a. Hosteny provided the report
 - i. National Drug Take Back Day- asking programs to get involved
 - ii. Grant opportunities
 1. Looking for Macon county RSVP opportunities
 2. VISTA Applications wanted – decided every quarter
6. Commission Chair Report
- a. Marton thanked Esgate for facilitating the Commission retreat
7. Committee Reports
- a. Finance – Clarke provided the report
 - i. The committee is looking over all budgets and making recommendations to staff.
 - b. Public Relations- Angelis provided the report
 - i. The committee will be meeting in the next few weeks to review Commissioner surveys
 - c. Recognition Events- Furlett provided the report
 - i. Committee will be meeting in October
 - ii. Will be looking at getting commissioners involved in recognition events
 - d. State Service Plan/Strategic Planning Committee – McFarland provided the report
 - i. The plans will be consolidated into one State Service Plan
 - ii. More discussion will be had later in the agenda
 - e. Governance – Turnbull provided the report
 - i. The committee has not yet met

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- f. AmeriCorps Selection – Davis provided the report
 - i. The committee will be helping with recruitment of new applicants and the peer review process
- g. Serve Illinois Foundation Report – Marton provided the report
 - i. The Foundation now has a page on the Serve.Illinois.gov site
 - ii. Foundation financial report provided – cash on hand - \$118,824.02
 - iii. The Foundation is focusing on fundraising
- 8. Old Business
 - a. No Old Business
- 9. New Business
 - a. By-Law Amendments
 - i. McFarland led a discussion on By-Law amendments
 - 1. The amendments presented will be voted on at the next Commission meeting
 - b. State Service Plan/Strategic Plan
 - i. McFarland led a discussion on the plan
 - 1. Added disaster response and national service to goal
 - 2. Hosteny asked that the plan define “what we value”
 - 3. Leonis asked that the plan provide objectives rather than tasks
 - 4. Send additional feedback to McFarland or Nisan Chavkin by Oct 15
 - 5. The final draft will be present at next Commission meeting
- 10. Adjourn
 - a. The meeting was adjourned at 12:57pm

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