Quarterly Commission Meeting
April 25th, 2017
9am – 12pm

Location
Illinois Historical Preservation Agency / Old State Capitol
1 E. Old State Capitol Plaza
Springfield, IL 62701

Call-In Option
Dial: 888-494-4032; Access Code: 4037150212#

Meeting Minutes

Commissioners Present - Springfield
Jeff Turnbull, Chair; Debra Marton, Vice-Chair; Barb Tubekis; Giraldo Rosales; John Hosteny; Jane Angelis; Anne Schuman; Nisan Chavkin; Merri Dee

Commissioners Present - Phone
Laura Davis; Steve Silberman; Julian Brown; Sara Stapleton (CNCS); Meghan Hines (CNCS)

Staff Present
Scott McFarland, Executive Director; Michelle Hanneken; Mike Esper; Mattias Ghelaidos; Mike Stehlin; Liam Coussens; Kelia Beck

Call to order was made by Chair Turnbull at 9:15am.

Approval of Minutes
-Amendment proposed by Chavkin to include discussion of follow-up metrics and timeline for Governor’s Hometown Awards from staff
   -Amendment agreed to by voice vote
-Rosales made a motion to approve the minutes as amended for the special commission meeting on February 21st, 2017
   -Marton seconded, the motion was agreed to by voice vote

Executive Director’s Report – McFarland
Governor’s Volunteer Service and Hometown Awards
-Hanneken ran through the plan for GVSA later in the day, and commissioner roles
   -Tubekis thanked staff for work putting on awards and commissioners for judging nominations
-Overview given of GHTA updates
   -To be kicked-off via announcement from McFarland during GVSA remarks
   -Survey going out soon

Improving Illinois communities by enhancing volunteerism and instilling an ethic of service throughout the State.
Staffing
-Coussens leaving mid-May (completing internship/master’s degree work)
-New interns coming onboard in August; likely to have 2

Budget and Funding
-Federal budget likely to be omnibus bill, with stable funding for AmeriCorps and potential increase for commissions, by end of this week

Audit
-Audit has been officially closed, all disallowed funds recovered from sub-grantees and remitted to CNCS

Commission Appointments
-New letter considered for sending to Governor Rauner
-Commissioners expressing desire to have more clearly-defined roles, especially for any new appointees

CNCS Monitoring Visit
-CNCS Program Officer coming for monitoring visit at the end of June; more details to come as finalized, including ways in which commissioners can be involved

CNCS Report – Hosteny

CNCS Information
-Federal government operating under continuing resolution until April 28th (see link here)
-Mayor and County Recognition Day big success nationally
-4,520 leaders signed on, representing 194 million citizens (more info here)
-Senior Corps Week (May 15-19, 2017)
  -Help recognize impact of Senior Corps volunteers, learn more here
-North Central Cluster National Service Training (May 8-10, 2017)
  -More information here

Illinois Information
-Document included in meeting materials about impact of national service in Illinois
  -Highlights: national service touches 76 of 102 counties; CNCS invests $36,267,900, with $38,909,707 in local support; 148 projects supported, with 2,384 service locations, and 13,000+ national service members and volunteers

Commission Chair Report – Turnbull

Recent Events
-Meeting of Volunteer Connectors of Illinois generally successful; discussed the role of Serve Illinois
  -Big benefit identified with VCI: in-person meetings facilitate better discussion and collaboration

Committee Reports
-No reports from committee chairs

Staff Reports – Commission Staff
AmeriCorps
-Grant to BHicks Childcare and Community Outreach terminated for failure to comply with grant requirements
-Esper gave an overview of monitoring progress and dates for future monitoring visits

Improving Illinois communities by enhancing volunteerism and instilling an ethic of service throughout the State.
Overview given of impact sheet (included in meeting materials)
- Suggestions to expand impact reporting by including return-on-investment information and programmatic data
- Peer review process nearing completion for 2017-18 program year applicants

Volunteerism
- Volunteer of the Week and Nonprofit of the Month highlighted, with recognition to Beck for successful roll-out over past year
  - Like and share posts on Facebook and other social media
  - Send nominations through form on Serve Illinois website (link is also here)
- Upcoming conferences and days of service discussed
  - CIVC – June 7th, 2017
  - ICOVA – August 16th, 2017
  - Veteran’s Day of Service – November 11th, 2017

Communications
- Data on social media impact included in meeting materials
- Annual report in final draft phase; any suggestions or corrections should be sent to McFarland ASAP

Old Business
Strategic Plan/State Service Plan
- Final draft plan included in meeting materials
  - Language highlighting youth involvement to be added
  - Vote for final approval to be taken at meeting on June 1, 2017

New Business
AmeriCorps Ad-hoc Committee
- New Task Force committee formed to review commission procedures and structure
  - Tubekis and Chavkin named chairs; Angelis, Hosteny, Sims, and Schuman named members
  - Purview to include committee structure, commissioner roles, commission bylaws, responsibilities for oversight of budget matters, and other areas as determined by Chair Turnbull

Upcoming Meeting
- June 1, 2017 in Springfield, Chicago (via video conference), and call-in

The meeting was adjourned at 12:08pm by Chair Turnbull