



Office of the Illinois  
**State Fire Marshal**

*"Partnering With the Fire Service to Protect Illinois"*

ELEVATOR SAFETY DIVISION  
312-814-1325

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(Updated 6/11/10)

(6/11/10-Revised 8/17/10)

(Updated 9/21/10)

(Updated 11/9/10)

(Updated 5/12/11)

### **CONTINUING EDUCATION**

The Elevator Safety Review Board acknowledges that continuing education is supplied by many parties other than manufacturers, and hereby recognizes the following providers subject to the conditions hereinafter imposed:

- American Society of Mechanical Engineers (ASME)
- Elevator Industry Work Preservation Fund PACE Program (EIWPF)  
**(8 Hours w/Code Update)**
- National Association of Elevator Contractors (NAEC) **(6 Hours)**
- National Association of Elevator Safety Authorities International (NAESAI)
- National Elevator Industry Educational Program (NEIEP)
- National Elevator Industry Educational Program (NEIEP) On-Line Training Program  
including Code Update **(8 Hours w/Code Update)**
- Otis Safety & Environment Weekly Training Manual **(8 Hours w/Code Update)**
- ACM Elevator (same training as Otis) **(8 Hours w/Code Update)**
- Kone Continuing Education and Training Plan **(8 Hours w/Code Update)**
- OSHA 10-Hour Training Program **(6 Hours)**
- ThyssenKrupp Employee Safety Program & Code Update class, by Joe Donnelly, Instructor  
**(8 Hours w/Code Update)**
- Schindler Elevator Safety Program for Continuing Education **(8 Hours w/Code Update - Code training approved from 11/9/10 forward)**
- UIUC Elevator Field Training Program **(8 Hours w/Code Update)**
- Zach McCain Elevator Maintenance Courses approved for Anderson Elevator and Professional Elevator **(6 Hours)**
- Schumacher Elevator Company Continuing Education Program **(3-5 Hours)**
- ASME A17.3-2005 Program, Dick Gregory, Instructor
- Complete Elevator Service Continuing Education Program for 2010  
**(8 Hours w/Code Update)**
- AMCO Elevators, Inc. Mechanic's Continuing Education Program **(6 Hours)**
- Urban Elevator Service, Inc. Continuing Education Program **(8 Hours w/Code Update - Code training approved from 11/9/10 forward)**
- Colley Elevator Company Safety Program **(8 Hours w/Code Update)**
- Vertex Corporation, ASME A17 Code Classes, Richard Gregory, Instructor and John Koshak, Back-Up Instructor
- Donnelly & Associates, Elevator Education Program – 2011, Joseph P. Donnelly, Instructor

**Note:** If an organization or contractor previously had their program approved and they intend to include this new Code Update requirement in their training program the organization or contractor must appear before the Board to present their new two-hour Code program for approval. If they choose not to incorporate Code update training in their program, their current Continuing Education program will account for 6 hours of the required 8 hours and licensees will have to obtain the code update training elsewhere, i.e., NEIEP, etc. If proof of this training is not submitted with renewal applications, the renewal will be denied until this requirement is met.

**Conditions:**

Credit hours approved will be for **actual** classroom hours of training. The renewal of all licenses granted under the provisions of the Elevator Safety and Regulation Act shall be conditioned upon the submission of a certificate of completion of a course designed to ensure the continuing education of licensees on new and existing provisions of the rules of the Elevator Safety Review Board. **Such course(s) shall consist of not less than 8 hours of instruction which shall include a minimum of 2 hours of code updates, that shall be attended and completed within one year immediately preceding any such license renewal.** The training must cover topics such as:

- Design, installation, construction, maintenance, repair, replacement, alteration, and troubleshooting of equipment covered by the A17 series of codes (the equipment)
- Safety in working on or about the equipment, and safety of the users of the equipment
- The Codes covering the equipment (any and all Codes adopted by the State of Illinois)
- Inspection and testing of the equipment

Credit hours will **not** be approved for classes or time covering general business issues, filling out of time tickets or reports, meals, business meetings, social gathering, and general non-structured discussions.

The training provider must provide the trainees with a certificate of completion of the training, the subject matter of the training, and the actual period of instruction time. The certificate must also indicate the completion date of such training. The training provider must maintain documentation of the training provided, including attendance sheets bearing the signatures of the attendees, subject matter, date, and location, and actual instruction time. The training provider shall provide this documentation to the OSFM, if requested.