



Office of the Illinois  
**State Fire Marshal**

*"Partnering With the Fire Service to Protect Illinois"*

ELEVATOR SAFETY DIVISION  
312-814-1325

April 12, 2007  
(Updated April 24, 2008)  
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### **CONTINUING EDUCATION**

The Elevator Safety Review Board Acknowledges that continuing education is supplied by many parties other than manufacturers, and hereby recognizes the following providers subject to the conditions hereinafter imposed:

- American Society of Mechanical Engineers (ASME)
- Elevator Industry Work Preservation Fund (EIWPF)
- National Association of Elevator Contractors (NAEC)
- National Association of Elevator Safety Authorities International (NAESAI)
- National Elevator Industry Educational Program (NEIEP)
- Otis Safety & Environment Weekly Training Manual
- Kone Continuing Education and Training Plan
- OSHA 10-Hour Training Program
- ThyssenKrupp Employee Safety Program
- National Association of Vertical Transportation Consultants (NAVTC)
- Schindler Elevator Safety Program for Continuing Education
- UIUC Elevator Field Training Program

#### **Conditions:**

Credit hours approved will be for **actual** classroom hours of training. The renewal of all licenses granted under the provisions of the Elevator Safety and Regulation Act shall be conditioned upon the submission of a certificate of completion of a course designed to ensure the continuing education of licensees on new and existing provisions of the rules of the Elevator Safety Review Board. Such course(s) shall consist of **not less than 8 hours** of instruction that shall be attended and completed within one year immediately preceding any such license renewal. The training must cover topics such as:

- Design, installation, construction, maintenance, repair, replacement, alteration, and troubleshooting of equipment covered by the A17 series of codes (the equipment)
- Safety in working on or about the equipment, and safety of the users of the equipment
- The Codes covering the equipment (any and all Codes adopted by the State of Illinois)
- Inspection and testing of the equipment

(continued)

Credit hours will **not** be approved for classes or time covering general business issues, filling out of time tickets or reports, meals, business meetings, social gathering, and general non-structured discussions.

The training provider must provide the trainees with a certificate of completion of the training, the subject matter of the training, and the actual period of instruction time. The training provider must maintain documentation of the training provided, including attendance sheets bearing the signatures of the attendees, subject matter, date, and location, and actual instruction time. The training provider shall provide this documentation to the OSFM, if requested.