



Office of the Illinois  
**State Fire Marshal**

*"Partnering With the Fire Service to Protect Illinois"*

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ELEVATOR SAFETY DIVISION  
312-814-8734

TO: Elevator Companies

FROM: Bob Capuani, Director  
Elevator Safety Division

DATE: February 15, 2008

RE: **BOARD'S FINAL DECISION ON PERIODIC TESTING – 02/14/08**

The Elevator Safety Review Board issued a decision to allow State licensed QEI employees of state-licensed elevator companies to temporarily witness periodic pressure testing until August 14, 2008.

All periodic pressure tests must be performed by a licensed elevator mechanic and witnessed by a company inspector licensed by the State of Illinois. All test results **must** be left in the machine room with the licensed mechanic's and the licensed inspector's names, QEI numbers, and State license numbers written on the form.

All tests must be performed by their annual date or be in violation.

The Elevator Safety Division requires that all companies send a detailed report on inspections to be performed for the following week the week prior. This report must include the addresses and times the inspections are to be performed.