

Office of the State Fire Marshal

Company Fire Officer Re-Certification Information

- 1) Recertification is required every four years. Recertification is based on an accumulation of 100 points (training / work experience) which is maintained in department training records.
- 2) OSFM notifies employing department at one year and at 90 days prior to ending date of current certificate.
- 3) Department re-applies for recertification if training records indicate the accumulation of 100 points by filling out an on-line tally sheet, that shows all requirements were met, and then submitting the tally sheet and application on the OSFM portal.
- 4) When submitting for recertification you attest that all the requirements are met and affirm that:
 - This individual is an employee of my fire department meeting specification in 50 ILCS 740/2
 - My department has training records on file to support this recertification available to review by OSFM
 - This record is true and accurate to the best of my knowledge
- 5) When all requirements are met a new certification will be available on the OSFM portal.

Point System Criteria

The following training/employment criteria is allowed to accumulate point applicable to recertification of Company Fire Officer. A combination of the following two sections, adding up to 100 points per a four (4) year period will qualify an individual, who is certified through this office, to apply for recertification at this level.

The documentation of all points is to be retained in the individual's training records. This documentation must be attested to by the employing Fire Chief. The form for documenting points is attached.

1A) Training:

1 point/hour for a minimum of 60 points/maximum of 90 points total over a 4 year recertification period.

Training programs may include:

- Seminars/conferences

