

Office of the State Fire Marshal

Fire / Arson Recertification Information

- 1) Recertification is required every four years. Recertification is based on an accumulation of 100 points (training / work experience) which is maintained in department training records.
- 2) Individuals who were certified prior to 07/01/2007 had an ending date of 06/30/2011. Individuals certified 07/01/2007 and after have recertification date of 4 years from date of certification.
- 3) OSFM notifies employing department at one year and at 90 days prior to ending date of current certificate.
- 4) Department re-applies for recertification if training records indicate the accumulation of 100 points by filling out an on-line tally sheet, that shows all requirements were met, and then submitting the tally sheet and application on the OSFM portal.
- 5) When submitting for recertification you attest that all the requirements are met and affirm that:
 - This individual is an employee of my fire department meeting specification in 50 ILCS 740/2
 - My department has training records on file to support this recertification available to review by OSFM
 - This record is true and accurate to the best of my knowledge
- 6) When all requirements are met a new certification will be available on the OSFM portal.

Point System Criteria

The following training/employment criteria is allowed to accumulate point applicable to recertification of Fire / Arson Investigators. A combination of the following two sections, adding up to 100 points per a four (4) year period will qualify an individual, who is certified through this office, to apply for recertification at either of these levels.

The documentation of all points is to be retained in the individual's training records and this documentation must be attested to by the employing Fire Chief. A tally sheet is supplied for submission on-line, in the OSFM portal, with the original records being kept in the individual's training file.

1A) Training:

1 point/hour for a minimum of 70 points/maximum of 90 points total over a 4 year recertification period.

Training programs may include:

- Seminars/conferences
- College level courses
- Internet training
- In-house training
- PowerPoint/video

Training must be conducted by a recognized agency or group and covering the objectives (JPR's) based on the approved OSFM objectives (JPR's).

Training sessions would be awarded 1 point per hour of training.

1B) Training:

2 points/hour for a minimum of 70 points/maximum of 90 points total over a 4 year recertification period. Instructors, including assisting with delivery of a program, would be awarded 2 points per hour of training.

2) Experience:

- 1 point per occasion for a maximum of 30 points total over a 4 year recertification period for actual job related investigations. If the individual is the lead investigator for an incident, s/he may claim 2 points per occasion. **And/Or**
- 1 point per 4 hour Ride-Along-Program participation with a certified investigator who has at least five (5) years' experience as a certified investigator. **And/Or**
- 5 points per occasion for testimony. Testimony will include depositions, pre-trial hearings/preparations, and other court related testimony regarding point of origin or cause of fire or explosion(s). **And/Or**
- 5 points per year for a maximum of 20 points total per a recertification period for direct supervision of two (2) or more fire/arson investigators within his/her agency. This is for an assigned supervisory role, not supervision at a specific scene. **And/Or**
- 2 points per year for a maximum of 8 points total per recertification period for supervision of less than two (2) fire/arson investigators within his/her agency. This is for an assigned supervisory role, not supervision at a specific scene. **And/Or**
- 1 point per hour for live hands-on experience dealing with scene investigation.

FIRE/ARSON RECERTIFICATION POINT TALLY SHEET

**EXPERIENCE FIRE/ARSON: RECERTIFICATION AS FIRE INVESTIGATOR/ARSON INVESTIGATOR/BOTH
JOB RELATED (1 POINT/OCCASION)**

DATE	LEAD INVESTIGATOR NAME	ADDRESS OF INVESTIGATION	HOURS	POINTS

RIDE-ALONG-PROGRAM (1POINT/4-HOUR RIDE-ALONG)

DATE	CERTIFIED INVESTIGATOR'S NAME	HOURS	POINTS

TESTIMONY (5 POINTS/OCCASION FOR TESTIMONY)

DATE	TYPE OF TESTIMONY	POINTS

SUPERVISION OF TWO (2) OR MORE FIRE/ARSON INVESTIGATORS WITHIN HIS/HER AGENCY (5 POINTS/YEAR)

DATE	NAME OF INDIVIDUALS SUPERVISED	POINTS

