

HEALTH/LIFE SAFETY ANNUAL INSPECTION CHECKLIST (FIRE SERVICE)

School Name: _____ Address: _____ School Dist. # _____

City: _____ County: _____ Phone: _____

Inspector's Name: _____ Inspector's Department: _____

Inspector's Contact Information: Phone: _____ Email: _____

Date of Inspection: _____ Was ROE/ISC Representative Present at Inspection? Yes No

#	SUBJECT	MET	NOT	N/A
1	EMERGENCY LIGHTING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General (6) Auditoriums (41) Cafeterias (84) Corridors (111) Gym/Multipurpose (142) Library/Media Center (193) Large Stages (244) Small Stages (257) Stairwells (274) Swimming Pools (293)				
2	EXIT SIGNS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General (7) Auditoriums (40) Cafeteria (83) Corridors (110) Gyms & Multipurpose Rooms (141) Library/Media Center (192) Showers & Locker Rooms (236) Stages (Large) (243) Stages (Small) (256) Stairwells (273) Swimming Pools (292)				
3	FIRE ALARM and CO MONITORING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General (9+10) Carbon Monoxide Detection (26) Greenhouses (133)				
4	FIRE ALARM INITIATING DEVICES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Fire Detectors</u> Arts & Crafts Rooms (29) Auditoriums (43) Auto Shops (52) Boiler Rooms (72) Cafeterias (86) Greenhouses (134) Home Economics & Family Services Rooms (152) Industrial Tech Labs (162) Kitchens (177) Library/Media Center (195) Mechanical & Furnace Rooms (199) Photo Developing Lab (209) Science Labs (226) Stages (Small) (259) Stage with Storage Underneath (267) Stairwells (277) Storage/Supply Closets (284) Swimming Pools (299) Teacher's Workrooms & Lounges (302) Woodworking Shop (316) <u>Manual Fire Alarm Stations</u> General (11)				
5	FIRE RATED CONSTRUCTION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts & Crafts Rooms (28) Auditoriums (42) Auto Shops (51) Boiler Rooms (70) Cafeterias (85) Classrooms (94+95) Corridors (112) Protection of Openings near Fire Escapes (130) Greenhouses (132) Gyms & Multipurpose Rooms (143) Home Economics & Family Services Rooms (151) Industrial Tech Labs (161) Kitchens (176) Library/Media Centers (194) Mechanical & Furnace Rooms (198) Photo Developing Lab (208) Science Labs (225) Stages (Large) (245) Proscenium Wall (246) Stages with Storage Under (265) Stair Enclosure (275) Storage/Supply Closets (283) Classroom Storage/Janitor Rooms (285) Swimming Pools (294) Teacher's Workrooms & Lounges (301) Woodworking Shop (315)				
6	ELECTRICAL WIRING and EQUIPMENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts & Crafts Rooms (32) Automotive Shops (55)				

7	DOORS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hold Open Devices (4) Security Locking (27) Boiler Room Door Swing (69) Classroom Door Unlocked (93) Classroom Door Swing (96) Timeout Doors Unlocked (306)				
8	POSTED OCCUPANT LOADS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Auditoriums (37) Cafeterias (80) Gyms & Multipurpose Rooms (138) Library/Media Center (189) Swimming Pools (289)				
9	EGRESS COMPONENTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Width of Corridors (113) Existing Fire Escapes (128) Access to Fire Escapes (129)				
10	MEANS OF EGRESS ARRANGEMENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Auditoriums (39) Cafeteria (82) Corridor Dead Ends (109) Gyms & Multipurpose Rooms (140) Library/Media Centers (191) Swimming Pools (291)				
11	FIRE EXTINGUISHERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General (16) Kitchens (178) Woodworking Shop (318)				
12	NUMBER OF EXITS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Auditoriums (38) Cafeteria (81) Corridors (108) Gyms & Multipurpose Rooms (139) Library/Media Rooms (190) Shower and Locker Rooms (235) Swimming Pools (290)				
13	INTERIOR FINISH/DECORATIONS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decorative Vegetation (20) Furnishing & Decorations (22) Interior Wall, Ceiling & Floor Finishes (23) Classroom Artwork (97) Corridor Artwork (115) Sound Proofing (202) Curtains & Scenery Large Stages (247) Curtains & Scenery Small Stages (258)				
14	HOUSEKEEPING/MAINTENANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unobstructed Exits (5) Clearance above Storage (14) Extension Cords & Multi-Plugs (24) Storage Under Bleachers (64) Housekeeping in Boiler Rooms (71) Storage in Corridors (114) Conveyances do not Obstruct Egress (121) Exterior Stairways (123) Fire Lane Clearances/Marking/Signage (124) FD Connection Clear (125) Fire Hydrants Clear/Maintained (126) Mechanical & Furnace Rooms (200) Stairwells (272) No Storage in Stairwells (276) Woodworking Shop (320)				
15	SYSTEM INSPECTION, TESTING, and MAINTENANCE.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testing Emergency Lighting (7) Fire Alarm (12) Sprinkler System (13) Standpipe System (15) Elevator Certificate (122) FD Connection (125) Testing of Fire Escapes (131) Kitchen Exhaust Inspection & Cleaning (180) Kitchen Filter Maintenance (181) Cooking Extinguishing Systems (182)				

16 SPECIAL HAZARDS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Alcohol Rub Dispensers</u> General (19)			
<u>Chemical Storage</u> General (8) Photo Labs (211) Science Labs (230) Pool Oxidizer Storage (299)			
<u>Cooking Hood & Duct System</u> General (179)			
<u>Exhaust Fans</u> Home Econ Room (154) Photo Labs (210) Science Labs (227+228) Lounge (303)			
<u>Sawdust Collector/Exhaust</u> Woodworking Shop (318)			
<u>Spray Finishing</u> Arts Rooms (30+31) Auto Shops (53+54)			
<u>Stages</u> Sprinklers & Ventilators (248+268) Standpipes (249) Storage Below (266)			
<u>Structures Under Grandstands</u> (65)			
<u>Swimming Pools</u> Oxidizer Storage: Fire Extinguishers (299)			
<u>Time Out Rooms</u> Ceiling (304) Constr (305) Monitor (307)			
<u>Welding Booth Exhaust</u> Auto Shop (56) Industrial Lab (163)			

		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17 HEATING EQUIPMENT / SYSTEMS		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Space Heaters</u> General (21)				
<u>Kiln Exhaust</u> Arts & Crafts Rooms (33)				
<u>Emergency Fuel Switch</u> Arts&Crafts Rooms (34) Boiler (73) Science Labs (231)				
<u>Boilers</u> Inspection Certificate (74)				
18 ADMINISTRATIVE/GENERAL				
18A Safety Reference Plans (1)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18B School Safety Drills (2)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18C Annual Review of Crisis Plan (3)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18D Electrical Systems (25)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Explanations:

ROE/ISC Representative Signature: _____ Date: _____

Fire Inspector’s Signature: _____ Date: _____

..... Use additional copies of this page if more comments/explanations are necessary

