

# Office of the State Fire Marshal

## Hazardous Material Operations Re-Certification Information

- 1) Recertification is required every four years. Recertification is based on an accumulation of 100 points (training / work experience) which is maintained in department training records.
- 2) OSFM notifies employing department at one year and at 90 days prior to ending date of current certificate.
- 3) Department re-applies for recertification if training records indicate the accumulation of 100 points by filling out an on-line tally sheet, that shows all requirements were met, and then submitting the tally sheet and application on the OSFM portal.
- 4) When submitting for recertification you attest that all the requirements are met and affirm that:
  - This individual is an employee of my fire department meeting specification in 50 ILCS 740/2
  - My department has training records on file to support this recertification available to review by OSFM
  - This record is true and accurate to the best of my knowledge
- 5) When all requirements are met a new certification will be available on the OSFM portal.

### Point System Criteria

The following training/experience criteria is allowed to accumulate point applicable to recertification of Hazardous Material Operations. A combination of the following two sections, adding up to 100 points per a four (4) year period will qualify an individual, who is certified through this office, to apply for recertification at this level.

The documentation of all points is to be retained in the individual's training records. This documentation must be attested to by the employing Fire Chief. The form for documenting points is attached.

#### **1A) Training:**

1 point/hour for a maximum of 40 points total over a four (4) year recertification period.

Training programs may include:

- Seminars/conferences
- College level courses
- Internet training
- In-house training
- PowerPoint/video

Training must be conducted by a recognized agency or group and covering the objectives or JPR's currently approved by OSFM.

**1B) Instructing Hazmat Classes / Training:**

1 point/hour for a maximum of 30 points total over a four (4) year recertification period. Instructors, including assisting with delivery of a program, would be awarded 1 point/hour of instructing. This includes supervision of hazardous material training within his/her agency.

**1C) Training: Hazardous Material Operations Requirements per/year**

2.5 points/year for working in a Level B or C Personal Protective Equipment (PPE)

2.5 points/year for setting up a mass decontamination line for ambulatory and nonambulatory victims

2.5 points/year for technical decontamination (Minimum of one (1) Level A or B suit decontaminated/year)

2.5 points/year for product control measures using confinement, remote shut-offs, diking, damming, vapor suppression, and vapor dispersion

2.5 points/year for detection and monitoring

**2) Experience:**

2 points/occasion for a maximum of 20 points total over a four (4) year recertification period for working an actual hazardous material incident.

5 points/occasion for a maximum of 20 points total over a four (4) year recertification period for command role at an actual hazardous material incident.

## HAZARDOUS MATERIAL OPERATIONS RECERTIFICATION POINT TALLY SHEET

**1A) TRAINING (TRAINING SESSIONS) 1 POINT/HOUR**

| DATE | TYPE OF TRAINING PROGRAM | SPONSOR(S) NAME | HOURS | POINTS |
|------|--------------------------|-----------------|-------|--------|
|      |                          |                 |       |        |
|      |                          |                 |       |        |
|      |                          |                 |       |        |
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**1B) INSTRUCTING HAZMAT CLASSES / TRAINING 1 POINT/HOUR**

| DATE | INSTRUCTOR(S) NAME | NAME OF CLASS | HOURS | POINTS |
|------|--------------------|---------------|-------|--------|
|      |                    |               |       |        |
|      |                    |               |       |        |
|      |                    |               |       |        |
|      |                    |               |       |        |

| <b>1C) TRAINING (HAZARDOUS MATERIAL OPERATIONS REQUIREMENTS/YEAR)</b> |                  |                   |                           |                             |                        |               |
|---|------------------|-------------------|---------------------------|-----------------------------|------------------------|---------------|
| <b>DATE</b>   | <b>LEVEL PPE</b> | <b>TYPE DECON</b> | <b>LEVEL(S) PPE DECON</b> | <b>PRODUCT CONTROL TYPE</b> | <b>TYPE OF MONITOR</b> | <b>POINTS</b> |
|   |                  |                   |                           |                             |                        |               |
|   |                  |                   |                           |                             |                        |               |
|   |                  |                   |                           |                             |                        |               |
|   |                  |                   |                           |                             |                        |               |
|   |                  |                   |                           |                             |                        |               |
|   |                  |                   |                           |                             |                        |               |
|   |                  |                   |                           |                             |                        |               |

| <b>2) EXPERIENCE 2 POINT/OCCASION FOR WORKING AN ACTUAL HAZARDOUS MATERIAL INCIDENT</b> |                            |                               |               |
|---|----------------------------|-------------------------------|---------------|
| <b>DATE</b>   | <b>ADDRESS OF INCIDENT</b> | <b>INCIDENT / CASE NUMBER</b> | <b>POINTS</b> |
|   |                            |                               |               |
|   |                            |                               |               |
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| <b>2) EXPERIENCE 5 POINT/OCCASION FOR A COMMAND ROLE AT AN ACTUAL HAZARDOUS MATERIAL INCIDENT</b> |                         |                            |                          |               |
|---|-------------------------|----------------------------|--------------------------|---------------|
| <b>DATE</b>   | <b>COMMAND POSITION</b> | <b>ADDRESS OF INCIDENT</b> | <b>INCIDENT / CASE #</b> | <b>POINTS</b> |
|   |                         |                            |                          |               |
|   |                         |                            |                          |               |
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|   |                         |                            |                          |               |

FIRE CHIEF'S SIGNATURE:

DATE: