

2019 ILLINOIS STATE FAIR

NON-PAID SEASONAL AND DAILY CREDENTIALS REQUEST

REQUESTING AGENCY/ORGANIZATION:	
DIVISION (if applicable):	
NAME OF EVENT (or) EXHIBIT:	
EVENT/EXHIBIT LOCATION:	
REASON FOR CREDENTIALS REQUEST:	

Person requesting credentials:		
Phone number:		
Email:		
Signature of Requestor:		Date:

REMINDER: CREDENTIALS ARE REQUIRED FOR THURSDAY (PREVIEW/PARADE NIGHT)

SEASONAL requests are for those working ALL 11 days of the fair

DAILY requests are for those NOT working all 11 days of the fair

Daily requests must include a work/shift schedule justifying the request (no names required).

Seasonal requests must include name of recipient.

Incomplete credential requests will not be processed.

Please submit requests no later than July 22. Credentials will not be available for pick up prior to July 12.

Please allow a minimum 24-hour processing time before the actual Credentials can be picked up.

Recipient will receive email notification when order is completed.

Credentials must be picked up in person.

Credential requests will be reviewed and granted approval at the discretion of IDOA/ISF Executive Staff.

Submit requests by email (isf.pressoffice@illinois.gov), in person at the Emmerson Building, or by mail (Credentials office - PO Box 19427, Springfield, IL 62794).

If you have any questions, call the Credentials Office at (217) 524-9825.

Approval Signature:		Date:
Posted By:		Date:

SEASONAL REQUEST – for those working all 11 days of the fair					
Seasonal Books contain 11 admission tickets			CREDENTIALS OFFICE USE ONLY		
Name	# of Admission Books	# of Parking	ADMISSION #	PARKING #	LOT
TOTAL:					

DAILY (work/shift schedule must be attached)					
ALL DAILY PARKING NEEDS WILL BE ISSUED LOT #18 <small>(unless detailed justification requesting otherwise is included & approved)</small>			CREDENTIALS OFFICE USE ONLY		
DATE	# OF ADMISSIONS	# OF PARKING	ADMISSION #	PARKING #	LOT
Thursday 8/8 Preview Day					18
Friday 8/9 County Fairs & Horse Racing Day					18
Saturday 8/10 Kids Day					18
Sunday 8/11 Veterans & Gold Star Families Day					18
Monday 8/12 Senior & Scout Day					18
Tuesday 8/13 Agriculture Day					18
Wednesday 8/14 Governor's Day					18
Thursday 8/15 Republican Day					18
Friday 8/16 First Responder Day					18
Saturday 8/17 Park District Conservation Day					21 or E
Sunday 8/18 Family Day					21 or E

Requested by: _____
Date: _____

Filled by: _____
Date: _____